



Project Management Training

Seminarziele

A project leader is expected to be proficient in bringing clear directions to projects. In this course, you will be familiarized with major principles and frameworks of efficient project management. You will learn how to successfully deliver and lead teams effectively. The aim is to learn a systematic approach to overcome complexity to meet your goals. The training offers various tools for planning, controlling and managing projects.

Programminhalte

Basics of project management:

- Definition of project management: project plan
- Goals of a project: defining
- Types of project management
- Risk management

Starting a project:

- Organisation of new projects
- Project tasks and criteria
- Tasks and responsibilities of a coordinator
- Selection of team members

Executing a project:

- Coordination of a project team
- Cost control and cost reduction through project management
- Project planning, supervision and control
- Cyclical course of action
- Risk Management

Interpersonal skills:

- Ideal ways of communication
- Planning methods and problem-solving processes in groups
- Dealing with conflicts
- Techniques of communication within a project team

Project evaluation:

- Project evaluation
- Successful project closure

Methodik

Individual and group feedback Targeted exercises Trainer-input

Zielgruppe

Participants learn to lead with strength and sovereignty, to tackle problems, solve issues in the workplace with ease and successfully reach the personal goals, they have set for themselves.

Seminarcode

ENG8005

Teilnehmer

maximal 9 Personen

Seminarzeiten

Day 1: 10:00 am - 5:00 pm

Day 2: 9:00 am - 4:00 pm

Ort & Termine

Münster

16.05.2024 – 17.05.2024

08.08.2024 – 09.08.2024

18.11.2024 – 19.11.2024

15.05.2025 – 16.05.2025

31.07.2025 – 01.08.2025

16.10.2025 – 17.10.2025

Frankfurt am Main

10.10.2024 – 11.10.2024

30.01.2025 – 31.01.2025

23.10.2025 – 24.10.2025

Amsterdam

20.06.2024 – 21.06.2024

19.06.2025 – 20.06.2025

Brüssel

19.09.2024 – 20.09.2024

17.03.2025 – 18.03.2025

18.09.2025 – 19.09.2025

Warschau **

10.03.2025 – 11.03.2025

Seminargebühr

1.150,00 € (zzgl. MwSt.)

1.368,50 € (inkl. MwSt.)

Price includes comprehensive
training documents, coffee and
tea, and lunch.



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Ich melde mich/Wir melden uns zu folgender Veranstaltung an:

1. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung Seminarcode

Ort Termin

Firmendaten/Rechnungsempfänger

Firma

Rechnung (Name)

Straße/Nummer

PLZ/Ort

Telefon/Fax

Branche

Datum

2. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung Seminarcode

Ort Termin

Anzahl der Mitarbeiter in Ihrem Unternehmen

Kundennummer

Anmeldebestätigung (E-Mail)

Unterschrift