



# Presentation Skills Training

## Seminarziele

The ability to present your ideas is one of the most important skills in order to succeed in a professional environment. This training will help you to improve these skills by providing the ideal methods for presenting and delivering your presentations most effectively. Participants have the opportunity to learn how to be more convincing and confident while presenting to hook their audiences, leaving a lasting impression.

## Programminhalte

### Creating better presentations:

- Important visualising presentation tools
- Preparation of a convincing presentation
- 6 rules for a successful presentation
- Presentation structure and content
- Body language and self confidence

### Presenting with confidence:

- How to convince your audience
- Main stylistic devices for a presentation
- Initiation and control of group discussions
- Main techniques of argument and reply to objection during presentations

### After the presentation:

- Presentation closure
- Presentation wrap-up / lessons learned

### Practice makes perfect:

- Video feedback
- Every participant has extensive opportunities for rehearsing presentations during the course of this training

## Methodik

Targeted exercises Presentation simulation Trainer-input Individual and group feedback

## Zielgruppe

The „Presentations skills training“ addresses upper and middle management from corporates of all sizes and industries as well as management from the financial and public sectors.

### Seminarcode

ENG8004

### Teilnehmer

maximal 9 Personen

### Seminarzeiten

Day 1: 10:00 am - 5:00 pm

Day 2: 9:00 am - 4:00 pm

### Ort & Termine

#### Münster

26.08.2024 – 27.08.2024

25.08.2025 – 26.08.2025

#### Frankfurt am Main

28.11.2024 – 29.11.2024

28.04.2025 – 29.04.2025

27.11.2025 – 28.11.2025

### Seminargebühr

1.150,00 € (zzgl. MwSt.)

1.368,50 € (inkl. MwSt.)

Price includes comprehensive training documents, coffee and tea, and lunch.



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Ich melde mich/Wir melden uns zu folgender Veranstaltung an:

1. Teilnehmer

\_\_\_\_\_  
Name/Vorname

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Mobilnummer

\_\_\_\_\_  
Veranstaltung Seminarcode

\_\_\_\_\_  
Ort Termin

Firmendaten/Rechnungsempfänger

\_\_\_\_\_  
Firma

\_\_\_\_\_  
Rechnung (Name)

\_\_\_\_\_  
Straße/Nummer

\_\_\_\_\_  
PLZ/Ort

\_\_\_\_\_  
Telefon/Fax

\_\_\_\_\_  
Branche

\_\_\_\_\_  
Datum

2. Teilnehmer

\_\_\_\_\_  
Name/Vorname

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Mobilnummer

\_\_\_\_\_  
Veranstaltung Seminarcode

\_\_\_\_\_  
Ort Termin

\_\_\_\_\_  
Anzahl der Mitarbeiter in Ihrem Unternehmen

\_\_\_\_\_  
Kundennummer

\_\_\_\_\_  
Anmeldebestätigung (E-Mail)

\_\_\_\_\_  
Unterschrift